

**SCHEDULE**

**FORMS**

**THE REPUBLIC OF UGANDA**

**THE FREE ZONES ACT, 2014.**

**FORM 1**

s 25, 28 Reg, 6(3),

**APPLICATION FOR DEVELOPER'S LICENCE**

I/We the applicant(s) request(s) the grant of developer's licence in respect of the following particulars –

**A. PARTICULARS OF THE APPLICANT(S)**

- (a) Name \_\_\_\_\_
- (b) Address \_\_\_\_\_
- (c) Nationality \_\_\_\_\_
- (d) Country \_\_\_\_\_
- (e) Country of residence or principal place of business \_\_\_\_\_
- (f) Date of Incorporation : \_\_\_\_\_

**AGENT/ REPRESENTATIVE**

- (a) Name \_\_\_\_\_
- (b) Address \_\_\_\_\_

**PARTICULARS OF A FREE ZONE**

- (a) Name of free zone \_\_\_\_\_
- (b) Location of a free zone \_\_\_\_\_
- (c) Size of free zone \_\_\_\_\_

**PROJECT DESCRIPTION**

- (a) Type of the project \_\_\_\_\_
- (b) Activities that are to be performed in the free zone -----  
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- (c) The period for which the free zone will operate-----  
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- (d) The authorisation and operational methods of the free zone-----  
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- (e) The free zone construction terms with an excerpt of the spatial or urban  
planning documentation -----  
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- (f) The technological and other conditions for operating the free zone-----  
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**CUSTOMS**

Detail of working conditions for the customs office-----  
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**FINANCIAL CONDITIONS**

- 1. Estimated total amount of capital for Project US\$ -----  
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- 2. Funding;
  - (a) Local Equity \_ US\$-----
  - (b) Foreign Equity \_ US\$-----
  - (c) Local Loan \_ US\$-----
  - (d) Foreign Loan \_ US\$-----
  - (e) Suppliers Credit \_ US\$-----
  - (f) Others (Specify) \_ US\$-----
  - (g) TOTAL \_ US\$-----
- 3. Please indicate status of commitment of loan capital by proposed source-----  
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**DOCUMENTS TO BE ATTACHED TO APPLICATION**

The application shall be accompanied by the following –

- (a) an agreement establishing a free zone, where applicable
- (b) the feasibility study or business plan
- (c) master plan
- (d) the marketing plan
- (e) the environment impact assessment
- (f) the project plan for establishing the free zone with clear indicators and timelines
- (g) Memorandum and articles of association
- (h) Certificate of Incorporation/ Registration
- (i) tax clearance certificate, where applicable;
- (j) performance bond in case of a free zone not established by government;
- (k) other documents that the Authority may consider necessary .

**DECLARATION**

I .....hereby declare that to the best of my knowledge and belief, all the particulars furnished in this application are true and indemnify the Authority for any misrepresentation, omissions or any information that may in future prove to be false.

Date\_\_\_\_\_

.....  
Signature of Director

\_\_\_\_\_  
Name and seal of the applicant.

**THE REPUBLIC OF UGANDA**

**THE FREE ZONES ACT, 2014.**

**FORM 7**

**s. 38, Reg, 15(1)**

**APPLICATION FOR FREE ZONE OPERATOR'S LICENCE OR  
MANAGER'S LICENCE.**

I/We the applicant(s) request(s) the grant of Free Zone operator's licence or  
Manager's licence in respect of the following particulars –

**PARTICULARS OF THE APPLICANT(S)**

- (a) Name \_\_\_\_\_
- (b) Address \_\_\_\_\_
- (c) Nationality \_\_\_\_\_
- (d) Country \_\_\_\_\_
- (e) Country of residence or principal place of business \_\_\_\_\_
- (f) Date of Incorporation of Company: \_\_\_\_\_

**AGENT/ REPRESENTATIVE –**

- (a) Name \_\_\_\_\_
- (b) Address \_\_\_\_\_

**PARTICULARS OF A FREE ZONE**

- (a) Name of Free Zone \_\_\_\_\_
- (b) Location of a free Zone \_\_\_\_\_
- (c) Size of Free Zone \_\_\_\_\_

**PROJECT DESCRIPTION**

- (a) Type of the Project \_\_\_\_\_
- (b) Type of the licence for which the application refers -----  
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- (c) Activities that are to be performed by the applicant to which the licence relate  
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- (d) The period for which the licence will operate-----

**FINANCIAL CONDITIONS**

Estimated total amount of capital for Project US\$ -----  
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Funding;

- (a) Local Equity \_ US\$-----
- (b) Foreign Equity \_ US\$-----
- (c) Local Loan \_ US\$-----
- (d) Foreign Loan \_ US\$-----
- (e) Suppliers Credit \_ US\$-----
- (f) Others (Specify) \_ US\$-----
- (g) TOTAL \_ US\$-----

Please indicate status of commitment of loan capital by proposed source-----  
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**CHECK LIST –**

This shall be accompanied by the following –

- (a) the feasibility study or business plan
- (b) the marketing plan
- (c) the project plan for operating or managing a free zone with clear indicators and timelines
- (d) memorandum and Articles of association
- (e) certificate of Incorporation/ Registration
- (f) certified copy of company resolution or company form of Directors and Company secretary
- (g) tax clearance certificate, where applicable
- (h) bond guarantee in case of a free zone established by government;
- (i) other documents that the Authority may consider necessary .

**DECLARATION**

I hereby declare that to the best of my knowledge and belief all the particulars furnished in this application are true and indemnify the Uganda Free Zone Authority for any misrepresentation, omissions and/or any information that may in future prove to be false.

Date \_\_\_\_\_

Signature of Director

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Name and seal of the Applicant.